

### ***What is the CANFIT Philosophy?***

The CANFIT Philosophy is the idea that each non-profit organization is unique, and has a unique story to tell. This takes involvement from everyone in your organization to help document the important role you play in the community, and the effect you have on your clients' lives.

To do this, Dignity Computer Solutions has developed the CANFIT Database System which is a customized, easy to use database which generates reports for funders such as the United Way, FCSS, ECALA, Health Canada, Alberta Education, and Region 6.

### ***Why is Customization So Important?***

Think about how much your organization has changed over the past few years. Your role has grown, your staff has changed, and your funders have changed their requirements. Your database should:

- **Be easy to use:** Databases which are easy to use ensure that your staff enjoy using your database, and keep up with making sure that information is current
- **Be responsive to feedback:** Your database developer should schedule regular meetings to get your feedback, and implement regular changes.
- **Be responsive to changing reporting requirements:** Your reports should be easy to generate, and be run regularly so that there are no surprises when your reports are due. Aggregate data from similar agencies should be extractable.

### ***Will CANFIT Track Everything We Need?***

Yes, out of the package, CANFIT tracks:

- **Client demographics** such as Ethnicity, Aboriginal Status, Marital Status, Education Level, Financial Status / Financial Assistance etc.
- **Contact notes** which let you document your contact with a client along with any referrals made. You can also indicate which of your agency success indicators that the contact satisfies by tracking services requested and services provided. Critical Incident Reports can also be generated from contact notes.
- **Barriers** that your client comes in with, and how your work with them helps overcome those barriers, by helping them set and achieve goals.

- **Tracking of pre and post surveys.** The responses to these surveys can be tracked for improvement, and how they relate to success indicators.
- **Activity registration and attendance tracking.** Over any date range, unique participants and attendance percentages can be reported on.
- **Groups / workshop tracking,** to track client and drop in sessions
- **Quality control** which allow you to find missing or inconsistent data.
- **Reminders** so that staff can set up follow up / medication reminders
- **Volunteer tracking,** including timesheets
- **Human resource tracking,** including timesheet, and vacation requests
- **Outcome tracking and data mining,** to produce high quality reports
- **An administration module** which helps set up your staff and security permissions, and customize drop down boxes to make data entry easy and consistent. It also allows for automated data exchange between other databases.
- **A community relations module** which allows you to track your interaction with funders and donors. The community relations module accepts web based credit card transactions to handle event registration and also allows you to send out broadcast emails, track donations, and send out letters of appreciation.

That's just the starting point! Those are just the common things that most agencies need. After that, we work with your agency to make sure that your unique requirements are tracked, and that your unique story is told.

## ***How Well Established Is CANFIT?***

CANFIT was first established in 1999. Over the past 20 years, we've worked towards perfecting the database to make sure that people know that CANFIT users are happy users. CANFIT is not dependant on any government funding, and conforms to the business practice of permanent, professional computer support guaranteed by DCS. We've also invested heavily into keeping up high standards for security and backup.

Although most of our clients are in Edmonton, we also have clients in Red Deer, Calgary, Lethbridge, Regina, Saskatoon, Charlottetown and Ann Arbour Michigan.

## ***What Are The Costs Of CANFIT?***

DCS offers a fixed monthly contract based on average number of hours and visits. Contracts range between \$400 - \$800 / month, and we've never turned away a client because of lack of funds, if effort and co-operation is present. We also require your time in the form of regular meetings, and testing of new features.

## ***What Are The Next Steps?***

We invite you to watch some of our videos about CANFIT at [www.canfit.ca](http://www.canfit.ca) It's now our turn to learn more about you. We hope to hear from you soon!